

INVENTORY INSPECTION FORM

Address of Rental Unit _____ Telephone # _____

**DO NOT USE THIS FORM AS A MAINTENANCE REQUEST
THIS FORM IS MEANT FOR DETERMINING THE CONDITION OF THE RENTAL UNIT
AT MOVE-IN & MOVE-OUT. PLEASE SUBMIT ALL MAINTENANCE REQUESTS ON
THE PROPER FORM.**

	Beginning Condition Date: _____	Ending Condition Date: _____
KITCHEN		
Flooring		
Walls/Wallcovering		
Ceiling		
Oven/Stove		
Refrigerator		
Dishwasher		
Sink		
Countertop		
Cupboards		
Light Fixtures		
Doors		
Windows		
Closets & Shelves		
Paint		
Fire Extinguisher		
Screens		
LIVING ROOM		
Flooring		
Walls/Wallcovering		
Ceiling		
Light Fixtures		
Doors		
Windows		
Closets & Shelves		
Paint		
Smoke Detector		
Screens		
BATHROOM (Specify)		
Flooring		
Walls/Wall covering		
Ceiling		
Sink		
Toilet		
Shower/Tub		
Cabinets		
Light Fixtures		

Trident Realty, Inc.

325 N. Burdick Street, Kalamazoo, Michigan 49007

Bus: 269-388-8178

Fax: 269-388-8199

Doors		
Windows		
Closets & Shelves		
Paint		
Smoke Detector		
Screens		
BATHROOM (Specify)		
Flooring		
Walls/Wall covering		
Ceiling		
Sink		
Toilet		
Shower/Tub		
Cabinets		
Light Fixtures		
Doors		
Windows		
Closets & Shelves		
Paint		
Smoke Detector		
Screens		
BEDROOM (Specify)		
Flooring		
Walls/Wall covering		
Ceiling		
Doors		
Light Fixtures		
Windows		
Closets & Shelves		
Paint		
Smoke Detector		
Screens		
BEDROOM (Specify)		
Flooring		
Walls/Wall covering		
Ceiling		
Doors		
Light Fixtures		
Windows		
Closets & Shelves		
Paint		
Smoke Detector		
Screens		
BEDROOM (Specify)		
Flooring		
Walls/Wall covering		
Ceiling		
Doors		
Light Fixtures		
Windows		
Closets & Shelves		
Paint		
Smoke Detector		
Screens		
BEDROOM (Specify)		
Flooring		
Walls/Wall covering		
Ceiling		
Doors		
Light Fixtures		
Windows		
Closets & Shelves		
Paint		
Smoke Detector		

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Screens		
BEDROOM (Specify)		
Flooring		
Walls/Wall covering		
Ceiling		
Doors		
Light Fixtures		
Windows		
Closets & Shelves		
Paint		
Smoke Detectors		
Screens		
BEDROOM (Specify)		
Flooring		
Walls/Wall covering		
Ceiling		
Doors		
Light Fixtures		
Windows		
Closets & Shelves		
Paint		
Smoke Detector		
Screens		
BEDROOM (Specify)		
Flooring		
Walls/Wall covering		
Ceiling		
Doors		
Light Fixtures		
Windows		
Closets & Shelves		
Paint		
Smoke Detector		
Screens		
EXTERIOR (Specify)		
Lower Windows		
Lower Storms		
Upper Windows		
Upper Storms		
Graffiti		
Siding		
Porch		
Other		

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I/We agree that all of the above items have been inspected and furthermore we agree that the following statements are true:

Fire Extinguishers

- There is at least one functioning fire extinguisher in the unit. If you are unsure of how to determine if your fire extinguisher is functioning, call our office ASAP and we will inform you of how to properly test this safety device.

Smoke Detectors

- There is a least one functioning smoke detector in every bedroom, at least one functioning smoke detector on every floor including the attic and basement, and at least one functioning smoke detector in every room or hall adjacent to a bedroom. Every smoke detector has been tested and the batteries are good. If you are unsure of how to test if your smoke detector is functioning, call our office ASAP and we will inform you of how to properly test this safety device. Tenants are responsible for smoke detector batteries throughout their tenancy.

Light Bulbs

- All of the light bulbs throughout the unit are installed and working at the time of move-in. Tenants are responsible for light bulbs throughout their tenancy.

Garage/Basement/Storage Area Cleanliness

- The garage/basement/storage area's are clean and do not contain any trash or furniture such as couches, moving boxes, etc.

YOU SHOULD COMPLETE THE CHECKLIST, NOTING THE CONDITION OF THE RENTAL PROPERTY, AND RETURN IT TO THE LANDLORD WITHIN 7 DAYS AFTER OBTAINING POSSESSION OF THE RENTAL UNIT. YOU ARE ALSO ENTITLED TO REQUEST AND RECEIVE A COPY OF THE LAST TERMINATION INVENTORY CHECKLIST WHICH SHOWS WHAT CLAIMS WERE CHARGEABLE TO THE LAST PRIOR TENANTS.

SIGNATURE OF TENANTS

1) _____ Date _____ 5) _____ Date _____
2) _____ Date _____ 6) _____ Date _____
3) _____ Date _____ 7) _____ Date _____
4) _____ Date _____ 8) _____ Date _____

Trident Realty, Inc.

Date